

*MEETING MINUTES OF THE GREER FIRE DISTRICT BOARD OF DIRECTORS*

*Meeting Time/Date: 0900 Hours December 15, 2022*

*Meeting Location: Greer Fire District Station 2, 38974 SR 373*

*I. CALL TO ORDER*

*Lee Smith, Chairman of the Board, called the meeting to order at 0906 hours.*

*II. ROLL CALL OF FIRE BOARD MEMBERS*

*Attendees: Chief Wade, Chief Sluiter. Board Members Smith, Merrill, Tilford. By phone Diepstraten. Fire Fighters Adams and Irons.*

*II-A Motion to move from Action Calendar to after Item II regarding installation of Nick Shumway as new board member to replace diseased Jimmy Emerson who will surely be missed.*

*Motion to add Nick Shumway to GFD board of directors by Tilford; Seconded by Merrill; Unanimous.*

*The chairman of the board swore Nick in today. December 15<sup>th</sup> 2022, and is now a member of the GFD board of directors. Please welcome him and thank him for willing to serve his community.*

*III. SCHEDULED PUBLIC APPEARANCES*

*None.*

- Website Report: Up to date.*

*IV. CALL TO THE PUBLIC*

*None.*

*V. CONSENT AGENDA*

*A.) Minutes: November 17, 2022.*

*B.) Chief's Report: As per board package. Fire inspector: on going meetings with Apache County Article 24 and STR about regulating nightly rentals. Making sure the cabins are safe and responsible personnel are accessible and within 1 (one) hour from property in question regarding disturbances, emergencies or other matters and making sure the nightly rentals are not a detriment to local residents or other persons. A estimated number of nightly rentals are between 200 and 300.*

*The Board had our annual Christmas Dinner at Molly's on December 14, 2022. A very special thank you to Irene Tilford, owner of Molly Butler, for donating \$1,000.00 toward the cost of the Christmas Dinner. Thank you Irene and Molly Butler. You are very much appreciated for your very generous gift.*

*C.) Chairman's Report: Thanked Nick to be willing to accept the position as board member.*

*The importance of understanding acronyms to make an informed decision and not being hesitant to ask the meaning of the acronyms.*

D.) *Financial Report: Viewed and questioned as needed. As per board package.*

*Monies are coming in as usual around this time of the year. Actual is very close to the budget.*

E.) *Committee reports: None.*

F.) *Correspondence received since last meeting:*

*Fire District received a mandatory audit for the ATF grant for the truck ordered from Red Sky / Alexia even though that company has not even received the chassis for this truck from International.*

*The issue was in regards to policies for*

- a. *Conflict of interest and how to deal with it.*
- b. *Contracting regarding minority bidders.*

*We did not have written process thus they had to be created to be in order for GFD to be compliant with the grant.*

*More information of this is resolved situation is in the Action Calendar section D below.*

*\*\* Consent Agenda approval: Motion by Tilfordl; Seconded by Merrill; Unanimous.*

*Account Balances 12/01/2022*

|   |                            |
|---|----------------------------|
| <i>General Fund 10-1010 Apache County Treasurer</i>     | <i>\$47,336.86</i>         |
| <i>10-1015 Payroll National Bank of Arizona</i>         | <i>\$27,970.00</i>         |
| <i>10-1020 Special Revenue National Bank of Arizona</i> | <i>\$164,621.71</i>        |
| <b><i>General Fund Total</i></b>                        | <b><i>\$239,928.57</i></b> |

|   |                           |
|---|---------------------------|
| <b><i>Greer Fire District Auxiliary</i></b> | <b><i>\$31,156.14</i></b> |
| <i>Greer Fire District Pension</i>          | <i>\$31,263.12</i>        |
| <i>Bellinger Springs Water Users</i>        | <i>\$2,191.55</i>         |

*VI. DISCUSSION AND POSSIBLE ACTION CALENDAR*

*A.) Personnel Issues- Chief Wade.*

- *Review possible action: In 2023 new members of the board will have to attend the 6 hours training session of the open meeting law as required by the State of Arizona.*

*B.) Hiring Candidates: Nothing New.*

*C.) Auxiliary Activities: Funded the annual Christmas dinner on December 14 at Molly Butler. Special thanks as detailed in "Consent Agenda" section B. Chiefs report.*

*D.) Standard Operating and Administrative Procedures: Motion was called for SAP 12 "Purchase and Procurements" for grants over \$10,000.00 Details of this SAP was explained in section*

*F. of the Concernt Agenda under "Correspondence."*

*VII. BOARD MEMBER COMMENTS: Nick was good with his decision to be a board member. Ted requested a board issued computer – pad to conducts GFD business.*

*VIII. Next Scheduled GFD Board meeting: Thursday January 26, 2022 at 0900 Fire Station #2.*

*IX. ADJOURNMENT: Lee Smith, Chairman of the Board, adjourned meeting at 1024 hours.*

*Minutes submitted by Ted Diepstraten, Clerk of the Board.*

*Board members:*

*Lee Smith, Chairman \_\_\_\_\_*

*Ted Diepstraten \_\_\_\_\_*

*Jimmy Emerson \_\_\_\_\_*

*Travis Merrill \_\_\_\_\_*

*Irene Tilford \_\_\_\_\_*